

**SANCTI ANGELI BENEDICTINE SKETE
COMMISSION ENQUIRY**

RETURN ENQUIRY FORM TO:-

**Sister Petra Clare, Sancti Angeli Benedictine Skete, Marydale, Cannich, nr. Beauly,
Inverness-shire, IV4 7LT.**

Telephone 01456-415218. e-mail: spc@sanctiangeli.org www.sanctiangeli.org

Name

Address.....

.....Postcode.....

Telephone.....e-mail.....

1.SUBJECT.....

**Give below a few details about the background to choice of subject
Include sketches, references to depictions of the subject you like etc.**

Do you need help in deciding the appropriate subject? e-mail or phone.

2. SIZE

Does this have to be exact?

3. PRICE

Please give either a general price guideline or a fixed price ceiling

**Please send no money now: a materials deposit of 30% is required when details of the
commission have been agreed (see back of form for guidelines).**

4. ANY IMPORTANT DELIVERY DATE?

(Include pre-blessing period if relevant-see below)

**5. DO YOU WANT PRELIMINARY DESIGNS? IF SO, BY WHAT DATE?
(separately charged)**

SEE BACK OF FORM FOR CUSTOM DESIGN & INFO.

6. VENUE, LIGHTING & VIEWING

If a church/ public building please include a photo or send .jpg / web viewing info.

Lighting: average domestic/ big church/ dark/ bright sunlight/ altar overhang?

Viewing distance: average room/ side chapel devotions/high over sanctuary?

7. MOUNTING

Nearly all icons have an inbuilt raised border which self-frames (see info. pack). The exceptions are small icons done on pieces of wood/plywood (usually A5 or below) or very large icons done on marine plywood of over a metre. Small domestic icons are normally sent out with a small metal hanger attached behind the icon. An info sheet is available on request for mounting recommendations.

Please note any special requirements.

8. VARNISHING.

Final varnish of icons is not usually done until at least a year after completion, when the egg-tempera has petrified: if done immediately paint is liable to flake. Occasionally a thin varnish may be used immediately, but this cannot be olifa and prevents any later varnishing (which would then cause craquelure (this is an overall surface cracking, used in artificial aging). Egg tempera may be left without varnish, relying on it's natural hardening power and individual arrangements can be made to send back to the studio or varnish in situ. £50.00 plus costs (£20.00 below A4 size).

State if you want a light immediate varnish or prefer to wait till later/ make own arrangements.

9. COPYRIGHT

By British law, copyright remains with the artist. For practical reasons, and for the commissioners benefit, equal joint copyright is assumed, so you do not have to ask the artist before reproducing it for your Church and friends except if you are having limited edition prints made (these would place copying restrictions on both parties). . If exclusive copyright is required, an exclusive copyright deal will need to be drawn up separately.

Do you agree with these conditions of copyright or will you seek modifications. If so, what?

10. BLESSINGS

Several prayers of blessing are available and an info. pack can be sent on request. Please note that it is traditional to put icons in Church (or a small oratory or holy place where they will be secure) for forty days before the blessing - this is because an icon is itself a blessing bestowed by the Church, rather than an individual piece of self expression.

Please add the forty day pre-blessing period in your delivery date, if you wish to do this.

11.COSTS

Craftwork is done at a fixed hourly rate, currently £12 per hour, with additional charges for materials, post and packing (including insurance) and a 15% margin added into the estimate for admin. and unforeseen extras. As a guideline, most domestic icons are between £300/£800. Most church icons are from £1000 upwards. Complexity of subject e.g. half length figure or twelve apostles is a cost factor. Bear in mind most icons take at least a fortnight to complete (see info. sheet).